



# AGENDA

***NOTE: A reception to welcome and congratulate newly elected and continuing Trustees James M. Claffey, Phil McCaffrey, and Rosemary Thurston of the Solano Community College District Governing Board will be held at 6:00 p.m., in the Board Room, prior to the Board meeting.***

## SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting  
Wednesday, December 17, 2008  
7:00 p.m.

Solano Community College  
Administration Building, Room 626  
4000 Suisun Valley Road  
Fairfield, CA 94534-3197

Please Note: Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ADMINISTRATION OF OATH OF OFFICE TO NEW AND RETURNING GOVERNING BOARD MEMBERS – JAMES M. CLAFFEY, PHIL McCAFFREY, AND ROSEMARY THURSTON, Page 1**

4. **ROLL CALL**

Phil McCaffrey, President  
James M. Claffey  
Denis Honeychurch, J.D.  
Pam Keith  
Stephen Murphy, J.D.  
Rosemary Thurston  
A. Marie Young  
David R. Brannen, Student Trustee  
Lisa J. Waits, Ed.D., Interim Secretary

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*Commitment to our communities!*

5. **APPROVAL OF AGENDA**

**6. ANNUAL ORGANIZATIONAL MEETING OF GOVERNING BOARD, Page 2**

- (a) Election of Governing Board Officers for the 2008-09 Year – President, Vice President and Appointment of Interim Secretary
- (b) Establishment of Dates, Time and Location of Governing Board Meetings
- (c) Selection of Representative to the Solano County School Boards Association

**7. COMMENTS FROM MEMBERS OF THE PUBLIC**

**8. REPORTS (NO ACTION REQUIRED):**

- (a) Associated Students of Solano College (ASSC)
- (b) Academic Senate
- (c) Shared Governance Council
- (d) Superintendent
  - *Report from Mr. Thomas Henry, Educational Management and Assistance Corp. (EdMAC)*

**9. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate.

*Superintendent/President*

- (a) Minutes for the December 3, 2008 Meeting

*Human Resources*

- (b) Employment – 2008-09; Gratuitous Service; Probationary Release; Request to Rescind Employment, Page 4

*Administrative and Business Services*

- (c) Warrant Listings, Page 6
- (d) Resolution to Authorize Signatures on Official Financial Documents, Resolution No. 08/09-17, Page 7
- (e) Construction Change Order No. 3 Approval for Valley Crest Landscape Development, Inc. – Bid No. 08-005, Page 10
- (f) Amendment to Agreement with Wallace-Kuhl & Associates, Inc., for the Vacaville Center, Page 13
- (g) Resolution to Authorize Agreement with Keenan & Associates' Affiliate, Envoy Plan Services, Inc., for the Third Party Administrative Services for the IRC 403(B) Plan, Resolution No. 08/09-18, Page 15

Academic Affairs

- (h) Agreement between Vestas and Solano Community College District to Provide Troubleshooting Training for Contract Education, Page 36
- (i) Bay Area Clean Water Agencies (BACWA) for Contract Education, Page 39
- (j) Agreement between SEIU UHW-WEST and Joint Employer Education Fund and Solano Community College District for Math 107 Tuition and Special Services for Contract Education, Page 42
- (k) Agreement between Children's Network and Solano Community College District for Math 107, Elementary Algebra Class, Part 1, for Contract Education, Page 45
- (l) Renewal of Entrepreneurship Career Pathways Project with Small Business Development Center (SBDC), Page 48

**10. ITEMS REMOVED FROM CONSENT AGENDA**

**11. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Administrative and Business Services

- (a) Public Hearing and Adoption of the Official District Budgets for FY 2008-09 General Fund, Capital Projects Fund, and Bookstore Fund, Page 52
- (b) AB 2910 Quarterly Report, First Quarter, FY 2008-09, Page 53
- (c) Claim for Property Damage, Keenan Claim No. 3907-09-00001-01-01, Page 60

Academic Affairs

- (d) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate, Page 61
- (e) California State Preschool Program Application, Page 72
- (f) Children’s Programs Instructional Materials and Supplies Contract – CIMS-8683, Page 75

**12. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) City of Fairfield/SCC District Joint Facility Use Agreement, Page 82

**13. ANNOUNCEMENTS**

**14. ITEMS FROM THE BOARD**

**15. CLOSED SESSION**

- (a) Conference with Labor Negotiator  
Agency Negotiator: Richard Christensen, Ed.D.  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release  
(No additional information required.)

**16. RECONVENE REGULAR MEETING**

**17. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**18. ADJOURNMENT**

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the Superintendent/President’s Office at (707) 864-7112 no later than three days prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

LJW/no

BOARD AGENDA 12-17-08.FINAL